

IDIP – Project Timeline through April 2011

Time	Task/Milestone Description
March 2010	<ul style="list-style-type: none"> • Project Initiated – Program Coordinator Hired
Mar – Jul 2010	<ul style="list-style-type: none"> • Phase 1 – Scoping and Prioritization <ul style="list-style-type: none"> ○ Charter ○ Scoping: Issue identification ○ Develop list of deliverables <ul style="list-style-type: none"> • Matrix describing core dispatch functions and those unique to specific operations (e.g. LE / EMS / Recreation / etc) • White paper on CAD outlining pros and cons of adopting WildCAD or conducting a BPR • List of solutions (proposed or current) and what this project team can do to provide support • Coordinate with Bob Kuhn on Workload Optimization SOW for BPR • Paper that identifies standards needed for dispatch operations • List of major governance issues that need to be addressed ○ Develop Timeline and Draft Project Plan ○ May & June Conference Calls <ul style="list-style-type: none"> • Review progress to date • Refine scope and set priorities • Identify SMEs and task groups needed • Review SOW for USFS sponsored Workload Optimization BPR ○ Solicit task group members ○ Coordinate and facilitate task group meetings ○ Face-to-Face Steering Committee Meeting in Phoenix or Albuquerque
Jul – Nov 2010 <i>Note: Solutions will be implemented as developed through the life of the project</i>	<ul style="list-style-type: none"> • Phase 2 – Recommendation and Solution Development <ul style="list-style-type: none"> ○ Provide Workload Optimization BPR oversight and support ○ IIOG Field Trip ○ Solution scoping <ul style="list-style-type: none"> • Coordinate and facilitate task group meetings • Conduct interviews and solicit feedback ○ Solution development <ul style="list-style-type: none"> • Develop draft policies and procedures for dispatch operations • Develop list of recommendations for IT investments • Develop list of recommended business applications or tools • Develop recommendations for training or qualification standards • Develop recommended solution for appropriate governance protocols and mechanisms

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<p>Nov– Apr 2011 <i>Note: Solutions will be implemented as developed through the life of the project</i></p>	<ul style="list-style-type: none"> • Phase 3 – Recommendation and Solution Implementation <ul style="list-style-type: none"> ○ Review draft solution recommendations ○ Finalize solution recommendations ○ Develop implementation strategies and requirements ○ Engage appropriate stakeholders or committees ○ Assist in managing organizational change ○ Develop talking points and presentations ○ Develop and execute communication strategy