

IDOPP Project Timeline

Activity	Responsible Party	Date(s)
Form Bridge Team	IDIP, OST	10/13/10- 11/30/10
Form Sub-Teams and Executive Oversight Groups for Sub-Teams	CA Sub-Team, SW Sub-Team	10/13/10- 12/31/10
Develop IDOPP Charter	IDIP, Bridge Team	11/02/10- 01/14/11
Develop Project Plan	Bridge Team	11/02/10- 01/28/11
Develop report outline	Bridge Team	01/05/11- 01/14/11
Conduct project kick-off meeting	Bridge Team, CA Sub-Team, SW Sub-Team	01/10/11- 01/14/11
Identify candidates for benchmarking	Bridge Team	01/17/11- 03/04/11
Develop phase one deliverables: <ul style="list-style-type: none"> • Descriptions of mission needs and requirements for dispatch services • Scope and functions of dispatch services 	CA Sub-Team, SW Sub-Team	02/01/11- 03/04/11
Identify constraints/current barriers to change and trends	CA Sub-Team, SW Sub-Team	02/01/11- 03/04/11
Determine data needs and sources	CA Sub-Team, SW Sub-Team, Bridge Team	02/01/11- 03/04/11
Document as-is organization (narrative portion) <ul style="list-style-type: none"> • Mission • Functions • Organizational Structure • Governance and Funding • Customers and Stakeholders • Workload • Staffing • Contracts • Training • Technology and Equipment • Facilities and Infrastructure 	CA Sub-Team, SW Sub-Team	02/01/11- 04/01/11
Review and standardize phase one deliverables	Bridge Team	03/07/11- 03/18/11
Collect data from systems of record	CA Sub-Team, SW Sub-Team Bridge Team	03/07/11- 04/15/11

Activity	Responsible Party	Date(s)
Develop data call	CA Sub-Team, SW Sub-Team Bridge Team	03/07/11- 04/15/11
Conduct benchmarking (develop survey, conduct visit, etc.)	Bridge Team	03/07/11- 06/17/11
Conduct meeting or VTC to discuss data call	Bridge Team	03/28/11- 04/01/11
Begin development of <i>draft</i> phase two deliverables: <ul style="list-style-type: none"> • Alternatives for improving delivery of dispatch services based on the results of phase one and addressing the issues and considerations in Section 2 (Scope) • Recommended standards and criteria for staffing, operations, facilities, and other elements necessary to implement improved dispatch services • Recommended governance approach • Summary of approach and methodology used to develop alternatives (e.g., data collected and analyzed, evaluation criteria) 	CA Sub-Team, SW Sub-Team	04/18/11- 09/07/11
Conduct data call and refresh Wildland Fire Dispatch Management Efficiency Study	MAI	05/02/11- 06/03/11
Analyze data from data call	MAI	07/05/11- 07/15/11
Update as-organization using results from data call	MAI	07/05/11- 07/15/11
Develop cost estimate for as-is organization	MAI	07/05/11- 07/29/11
Share information on alternatives being developed for phase two deliverables (2 day meeting)	CA Sub-Team, SW Sub-Team, Bridge Team	09/12/11- 09/16/11
Complete development <i>draft</i> of phase two deliverables: <ul style="list-style-type: none"> • Alternatives for improving delivery of dispatch services based on the results of phase one and addressing the issues and considerations in Section 2 (Scope) • Recommended standards and criteria for staffing, operations, facilities, and other elements necessary to implement improved dispatch services • Recommended governance approach • Summary of approach and methodology used to develop alternatives (e.g., data collected and analyzed, evaluation criteria) 	CA Sub-Team, SW Sub-Team	09/19/11- 10/21/11
Brief Executive Oversight Groups on <i>draft</i> phase two deliverables	CA Sub-Team, SW Sub-Team	10/24/11- 10/28/11
Update <i>draft</i> phase two deliverables based on input from Executive Oversight Groups	CA Sub-Team, SW Sub-Team	10/31/11- 11/04/11

Activity	Responsible Party	Date(s)
Review <i>draft</i> phase two alternatives for consistency with the overall project purpose and scope and recommend revisions as necessary or appropriate	Bridge Team	11/07/11- 12/02/11
Conduct meeting to discuss <i>draft</i> phase two deliverables	Bridge Team	12/05/11- 12/09/11
Develop <i>final</i> of phase two deliverables	CA Sub-Team, SW Sub-Team	11/07/11- 01/27/12
Brief Executive Oversight Groups on <i>final</i> phase two deliverables	CA Sub-Team, SW Sub-Team	01/30/12- 02/03/12
Update <i>final</i> phase two deliverables based on input from Executive Oversight Groups	CA Sub-Team, SW Sub-Team	02/06/12- 02/10/12
Review <i>final</i> phase two alternatives for consistency with the overall project purpose and scope and recommend revisions as necessary or appropriate	Bridge Team	02/13/12- 03/02/12
Develop draft report incorporating input from phase one and phase two deliverables	CA Sub-Team, SW Sub-Team, Bridge Team	03/05/12- 03/16/12
Develop <i>draft</i> phase three deliverables: <ul style="list-style-type: none"> Proposed national principles, standards, criteria, etc. that can be used to guide improved dispatch services and operations nation-wide, including description of further analysis or data needed Proposed methodology for conducting optimization analyses in other areas. 	Bridge Team	03/19/12- 04/13/12
Conduct meeting to discuss phase three deliverables	Bridge Team	04/16/12- 04/20/12
Develop <i>final</i> phase three deliverables	Bridge Team	04/23/12- 05/04/12
Develop draft final report incorporating input from phase three deliverables	Bridge Team	05/07/12- 05/11/12
Develop report presentation	Bridge Team	05/14/12- 05/18/12
Brief IDIP on draft final report	Bridge Team	05/21/12- 05/25/12
Develop final report	Bridge Team	05/28/12- 06/01/12
Conduct meeting to discuss final report and briefing	Bridge Team	06/04/12- 06/08/12
Brief management on final report	IDIP, Bridge Team	06/11/12- 06/15/12

In addition to the meetings listed above, the Bridge Team will conduct monthly conference calls at 10:00 AM Mountain Time on the third Wednesday of the month.