



Interagency Interoperability Oversight Group Phone Meeting Summary Notes – 11/17/2009



Attendance – Jim Douglas – BLM, Ellen Waterman - FWS, Kendall Jones – FWS, Mike Field – FS, Andy Jones – FS, Kirk Rowdabaugh – DOI, Victor Helbling – FS, Savi – BLM, Simon Strickland - FS, Eileen Richey - FS, Brandon Diemer - BLM, Barb Severson -FS LEI, Laura Hill - FS, Tim Quinn - DOI, Kim Thorsen – DOI LEI, Shane Compton – NPS, Rick Prausa – FS F&AM, Vaughn Stokes – FS CIO, Kolleen Shelley - FS

Central Oregon Pilot Statement of Work – SOW and Costs were discussed. Estimate for contract services plus full time dedicated project manager was shared with the IIOG. The group discussed how this should be paid for. While the project in Oregon is primarily going to benefit the BLM and the FS, all agencies will benefit from the templates and methodology used to create and implement this effort. **ACTION:** Kolleen will start a first shot at a funding split proposal and vet amongst those requested to pay and then facilitate a conversation amongst agencies and business partners to figure out how to finalize a funding proposal. **DUE:** Call will be scheduled for first week of December.

An appropriate contract source was discussed looking to existing BPAs and open competition. Simon Strickland shared information he discovered from a potential contractor source through Georgia Technical University in Atlanta. Kolleen will forward the information he sent to the IIOG for consideration. **DECISION:** This contract will not be issued against any existing BPA. Instead it will be an open source competition.

Central Oregon Pilot CHARTER – The group will now engage in finalizing the charter for this project. The group felt it more important to get the SOW prepared and the cost estimate. Now that is near completion, they will work toward finalization. Jim requested that a draft to be ready for the IIOG by mid-Dec before the 12/18 call. **ACTION / DUE:** Team will work toward finalization for email to IIOG by 12/11 and discussion during 12/18 meeting.

Shared Help Desk Potential - Kolleen described the efforts underway look at the potential for shared help desk efforts or the different use of the contract to facilitate integration for all of us. This ties right into the Central Oregon project and the need for seamless integration, one phone call for help portion of that effort. It also ties to the Service First efforts for allowing access to the CHD by non-FS employees. Mike stated that the current CHD contract is good for five years and we are into it about 8 months now. This is a potential resource. Tim and Kendall were particularly interested in the level 1 support for radio. They would like to see the knowledge documents regarding radio support. **ACTION:** Mike and Kolleen will work toward obtaining those knowledge documents to share.

OVERARCHING STATEMENT – Action Item #32 – Jim still has idea formulated in his head. He validated with the group on what the statement should say. There are two pieces to this; the discussion of the vision we have for the radio program, and the transparency and IT access and use of data and access to data. The group agreed that these are still the principals that we want to capture in the vision/overarching statement. Shane added that this statement will be the test against which we look at any project – is it the right thing to do because it takes us closer to this point on the horizon. **ACTION:** Jim will complete the draft of this for review by the group in the near future. **DUE:** Finalize on December Agenda

ANALOG to DIGITAL- Action Item 4b1 – Mike and Tim have not had the time to work on this. Mike and Tim will get with IRA and they don't see this as big policy issue. Pieces of P25 can be used now. Between Tim, Mike and IRA they can pick and chose smaller pieces and come back to talk about movement forward piecemeal and then look at larger strategy. Every bureau will be different. Jim wants to ensure that we look at how we work with our external partners. Even if all proceed at own pace there needs to be some architecture we work in and also need to ensure communication with externals and do no harm as a general principal and starting point. So Tim and Mike maybe part of this is some principals that have to do with business and technology architecture and structure on how we move forward. **ACTION / DUE:** Mike and Tim will give presentation on this in January.

TECHNOLOGY FAIR – The IIOG discussed the proposal as brought forward by Laura Hill and Dale Guenther. It was recommended that instead of hosting our own conference on this topic amongst ourselves that it would be more beneficial to learn about what other agencies such as DHS are doing in this arena. Kendall wondered what type of technology we are discussing... systems, incidents or other? Laura said it was the entire range from tactical to enterprise level. **ACTION:** Laura will investigate opportunities to join in conferences already planned by other agencies and see if we might participate. **DUE:** She will report during December call.

FTP – Shane discussed the research he has begun. He said that it would be beneficial if the business requirements could be given to him in writing to work from. Amongst other options he has discovered that it may be most effective to contract with a private vendor for this support. There are two sets of business requirements; IT and Fire. The trick is to match those and provide a solution. **ACTION:** Dale Guenther will provide F&AM written requirements as a representative of the business community in coordination with Shari Shetler of BLM and Gladys Crabtree of NPS. **ACTION:** Shane will report his findings during the Dec 18th meeting.

DISPATCH – Jim needs to visit with Rick and Vaughn regarding this issue. The team has been looking at various business models and have settled on the following recommendation: Have an executive level steering committee (FS RF, BLM State Director identified but need to add in some other agency representatives). Then need to identify and fund, staff dedicated to the task. There are a couple of people who have been identified. Need to talk to Rick and Vaughn re how to pay for this, etc. and agree on the people. **ACTION:** Kolleen will set up meeting.

Website – The URL registration is all but complete. Content sent to a webmaster and is being worked to be posted and go live soon. Kolleen hopes that the page will be ready for debut during December call.

MIMIT – Reminder that the project close out is scheduled for 11/19. If anyone does not have the invitation to the meeting and wishes to attend, please let Kolleen know. The plan is for the IIOG to accept the project during the 12/18 call and hand this off to the NWCG and business users for any further sponsorship.

Service First 1IT – Jim asked about the status of the Service 1st 1IT effort in relationship to the Access Authentication Project. Kolleen and Jim will meet on this later during a separate call.

MEETINGS – The regular monthly call time needed to be adjusted to accommodate conflict in some IIOG member calendars. These meetings will still be held on the 3rd Tuesday of each month but at 1300 Eastern time. The December meeting was moved to the 18th to facilitate other conflicts with member calendars. Kolleen will update the meeting invitations.

Next Meeting - Friday, December 18th, 1:00 pm Eastern.