



Interagency Interoperability Oversight Group

Interagency Recognition of Security Controls and Credentials Memorandum of Understanding Project Charter May 13, 2010

Project Overview

Create a Memorandum of Understanding (MOU) between United States Department of Agriculture (USDA), Department of the Interior (DOI), and their agencies and bureaus. The purpose of the MOU is to formally recognize and reciprocally accept agency and bureau protocol for ensuring security of IT networks and infrastructure while maintaining the individual agency network autonomy. This MOU will facilitate improving interagency interoperability between these agencies and bureaus resulting in efficiencies and cost savings to be realized now and into the future.

Project Scope/Objectives

- Create an MOU to formally recognize and reciprocally accept agency and bureau protocol for ensuring security of IT networks and infrastructure while maintaining the individual agency network autonomy.
- Facilitate the completion of Interagency Interoperability Oversight Group (IIOG) Access Authentication project and similar interoperability projects.

Roles and Responsibilities

Project Sponsor(s): Vaughn Stokes (CIO for USDA FS) and Sanjeev Bhagowalia (CIO for DOI).

Project Champion(s): Stuart Ott (DOI) and Kolleen Shelley (FS)

Project Manager: Eileen Richey

Customer: Multiple agency employees

Project Team Co-Lead: Kathleen High (FS), Erik Torres (NPS)

Name	Agency	Location
Erik Torres	NPS	Boise, ID
Kay High	FS	Portland, OR
Richard Coffee	USDA	Washington, DC
Jenifer Endecott	FS	Region 3
Kolleen Shelley	FS	Boise, ID
Donald Cannatti	FS	Arlington, VA
Lance Kelson	DOI	Washington, DC
Laura Hill	FS	Boise, ID
Pat Stingley	BLM	Washington, DC
Dan Glover	FS	Monument, CO
Laurie Jakubowski	FS	Boise, ID
Matt Cnudde	FS	Boise, ID
Bev Fronterhouse	BLM	Ft. Wainwright, AK
Russ Sveda	DOI	Denver, CO
Eileen Richey	FS	Portland, OR
Joan Guilfoyle	FS/BLM	Washington, DC

Project Deliverables

- **Project Charter - (major)** - Definition of project objectives, scope and major timelines. It will be signed, and kept up to date as a working document for the project team and stakeholders. – 5/7/2010
- **Final Draft MOU** - 4/28/2010 (IIOG)
- **Department Signatures** - 7/1/2010

Major Milestones with Completion Dates

Major Milestone	Completion Date
Signed Project Charter	May 13, 2010
Department Signatures on MOU	July 1, 2010
Project Closure	July 4, 2010

References

- Meeting summary notes from January/February IIOG meeting
- Summer 2009 IIOG meeting notes
- Access Authentication project charter
- Interagency Dispatch Management Efficiency Assessment

Risk Management

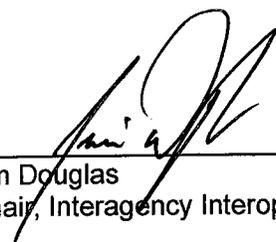
Risk	Mitigation	Contingency Plan
Paperwork stalled in process i.e. signatures	IIOG members will support finalization	IIOG members actively seek approval of agency signature authorities.
Unknown policies that may be in conflict	TBD based on conflict	TBD
Security Review Identifies Conflicts with MOU language and security policies.	Departmental Security staff to offer refined language to facilitate acceptance and ensure security compliance; or provide specific mitigation requirements accordingly.	TBD – This may halt the project.
Lack of resources	Ask respective agencies to redefine priority	Delay project and Access Authentication project

Performance Measures

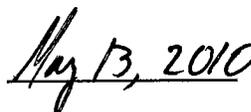
- Approved Charter
- Completed Milestones

Approval

This charter for the IIOG - DOI-USDA/FS Interagency Recognition of Security Controls and Credentials and MOU project is approved by the Interagency Interoperability Oversight Group (IIOG) as written.



Jim Douglas
Chair, Interagency Interoperability Oversight Group



Date